

# Care Resource Coordinator

Remote, KS, United States

**Kansas Department of Health and Environment**, is seeking Care Resource Coordinators to support KDHE and Local Health Departments to support persons affected by COVID-19.

COVID Care Resource Coordinator (CCRC): KDHE will hire, train and supervise up to 12 regionally focused CCRCs, who will work remotely to conduct a virtual needs check and connect at-risk COVID-19 positive patients and people in quarantine to community resources.

## Responsibilities

- Identify common needs amongst COVID-19 patients and search for local solutions. This could include food banks, mental health services, visiting nurses, and other community programs helping patients in need and/or people in isolation or quarantine
- Assist with phone calls the team is responsible for, including contacting people with COVID-19 to find out their contacts, as well as calling contacts and informing of their exposure and arranging for testing
- Maintain daily contact with supervisor

## Qualifications

- Public health or social work experience preferred
- Familiarity with and experience working in the Kansas health system
- Candidates preferred to have experience working with community resources and social services in different parts of Kansas that can inform connecting patients with COVID and their families to local resources. (Please indicate what location on your application)
- Speaking more than one language fluently is a distinct advantage; please mark this on your application
- Ability to exhibit a professional, positive attitude and work ethic
- Excellent interpersonal skills required and ability to interact professionally with culturally diverse individuals during a time of crisis and distress
- Ability to show empathy to distressed individuals
- Excellent organizational and communication skills
- Critical thinking and sound judgment required

- Ability to handle confidential information with discretion and professionalism
- Proficiency with computers
- Technology requirements: PC with Windows 10, Antivirus Protection: Windows Defender; or Mac with Apple OS X 10.13, Antivirus Protection: Sophos; internet that is password protected and personal mobile device to use for this job. A headset is preferred
- Kansas Resident preferred